

Wick and Abson Parish Council
Minutes of the virtual meeting held on 8th April 2021 via Zoom code 597 185 5233 from 7.15pm

Attendees:, Carolyn Williams (CW)- Chair, Gaive Golding (GG), Stuart Fowell (SF) ,Bronwen Dyson (BD) Simon Alway (SA) Peter Crew(PGC), Derek Bonas (DB)) Keith Hollister (KH), Cllr Steve Reade ,Clerk Jo Bray-Warner, and No members of the public

1.To NOTE apologies and receive/confirm declarations of interest:

Declaration of interest: None

Non attendance : Malcolm Watson (MW),

2 . Public Participation – to RECEIVE and NOTE submission from the public.

None

3. To RECEIVE and NOTE a verbal report from the Clerk on activities since the last meeting

Streetcare issues:---

1. Cllr GG requested the Wick sign at top of Naishcombe Hill be cleaned.

Due to this I have re logged the case under 1571627 and an inspector will be out within 10 working days.

Cllr GG has confirmed he believes these have been cleaned

2.Cllr SF requested the sign from High St to Oldbury Lane to be cleaned

Due to this I have re logged the case under 1571627 and an inspector will be out within 10 working days.

Cllr GG has confirmed these have been cleaned

3.Request from Cllr CW to report a pothole on the entrance to Naishcombe Hill from A420 just up from the traffic lights.

Reported 02/02/2021 awaiting reference no 1571619

SGC update I have spoken to the inspector overseeing this job who has confirmed this pot hole has been filled and they have now made this safe.

4.Resident has reconnected with clerk regarding the embankment on Riding Barn Hill- he has provided photos where the/ embankment has slipped onto pavement

Reported 09/02/2021 ref 1574754

SGC update- A job has been raised and it is in the system to clear the path as soon as possible.

5.Cllr CW requested clerk report 2 speed signs which have been knocked off poles along Abson Rd

Reported ref no 1574749

SGC update- Another job has been raised which will be done as soon as possible.

6. Cllr CW has reported a large pothole outside no 47 Naishcombe Hill

Reported to Streetcare 25/02/21 reference 1584683

SGC update This case has gone through as a container request, not a pot hole and there does not seem to be a request for a pothole to be filled outside of 47 Naishcombe Hill it will be reopened.

Update 26/03- still no action taken by SGC--chased

7.Cllr SF requested clerk to report flytipping in Brockwell Park. There has been plasterboard and various items left in the footpath behind St Francis drive by the stream.

Reported to Streetcare 11/03/2021- await reference.

Updated from Cllr SF 12/03/2021- flytipping has been removed- request cancelled with Streetcare

8. Cllr BD reported flytipping -A large no. of bin bags have been dumped on Oldbury Lane, They are situated by a small bridge in a dip. Coming along the road from the Poole Farm end of Wick, the bags are on the right hand side. Further along the lane is the sports ground on the left.

Reported to Streetcare 18/03/2021 reference 1604385

9. Cllr CW reported a number of potholes on the junction of Naishcombe Hill and Milford Avenue

Await reference

Outstanding actions from previous Meeting:

10. To REVIEW SGC responses from SGC re contract and confirm Parish Council Localism charges for 2021

Following PC request in December for additional information from SGC- clerk pre-circulated response rec'd.

Discussion held

Proposal by GG to accept 2021 contract

Seconded CW

All in favour 9

Clerk to advise Marcus Gill SGC- Contract signed electronically and returned to SGC

20.7 Cllr PGC has received a request from residents in Church rd as to whether trees can be planted as part of the Community tree group project.

Clerk to contact Community Tree Group to request

Email sent 11/03/2021 requesting location be added to Community Tree Group Masterplan

18. To REVIEW and RESPOND to planning application P21/000712/F Land to rear of Carpenters Arms

Clerk had requested Councillors to overview prior to meeting

Discussion held

Cllr GG raised concerns regarding the situation regarding historic challenges with drainage.

Objection: Wick and Abson Parish Council would like to object to this application due to the amount of properties on plot and no provision for affordable housing. We are also concerned regarding plans for drainage and are currently liaising with Wessex water for clarity of the capacity of sewer, integrity of sewer and status of sewer

Clerk to contact Wessex Water to express concerns regarding the sewer and confirmation of the capacity/integrity and status of the sewer.

Email sent to developer.services@wessexwater.co.uk 11/03/2021 await response

Response received 18/03/2021- Circulated to Councillors for overview- Agenda item in April

12. To CONFIRM date for Virtual Parishioners meeting

Clerk provided clarity re meeting.

13th April for virtual parishioners meeting

Clerk to invite local groups and advertise on website

Advert on website 13th March- clerk has invited the following groups to attend:

- Sports Ground
- WI
- Community Tree Group
- Friends of Wick School
- Village Hall
- Wick Pre-School
- Guides

11. To REVIEW the costings and process for introducing Speed Visor signs within the village.

Clerk had pre-circulated papers regarding costs and next steps.

Discussion held as to confirm locations for signs/posts

Proposal by CW to purchase 3 solar speed visors and 7 poles in the following places

- On triangle of grass on Court Road/Riding Barn Hill
- Above Rose and Crown on A420
- Near no 31 Naishcombe Hill
- Near no 52 Naishcombe Hill
- Near Woodlands Farm, Abson
- Near Bus Stop on Holbrook Lane
- On A420 near London Road

Seconded PGC

All in favour 9

Clerk to engage with Chris Harris SGC to start process for purchase and installation.

Email received from Chris 12/03/2021. Confirming he will draw up a plan however PC need to purchase the speed visor signs independently and agree the maintenance and rotational agenda directly with the company.

Agenda item in April

Enforcement

- Cllr BD advised that a resident had been in contact to request Enforcement review a sited caravan, next to the garage and in between the houses on London Road. It is difficult to see from the road however easier when it gets dark

COM/20/0594/OD-Update from SGC 18/01/2021

Chased for update 18/03/2021

April update

'With regards to the residential occupation of the site we have also received written confirmation from the occupier stating they are not living at the site, and as explained previously we have been unable to find evidence of this occurring during previous unannounced visits.

Due to the condition of the site now being vastly improved I will close the investigation at this stage as I consider there is no further action to take'.

Case closed

- 22 Riding Barn Hill re planning application PK17/4343/F

Cllr BD contacted clerk to advise that the landscaping of the property as commented on in the decision letter has as yet not been undertaken.

Await reference and update COM/20/0887/BOC

Chased for update 18/03/2021

Apr update

No details for the conditions as required have been submitted as yet and the deadline we set for this has now passed, I will review our position when I return from leave. I will update you further when I have determined our next steps.

- The Old Vicarage, 85 High St- Resident has contacted clerk to advise that two structures have been erected within the grounds. Clerk has ascertained that one has planning permission for a swimming pool, garage and office however no planning application for the other is visible on the SGC portal. Clerk has reported to Enforcement and awaiting an update

Reported 07/12/20 and updated reference no COM/20/0933/OD

Chased for update 18/03/2021

Apr Update

None received

- 19.1 Cllr PGC requested clerk to raise with Enforcement property 40a Mendip View. The resident received retrospective planning for a 2 meter fence however the fence which was erected is in excess of 2.5m. Clerk to report
Email sent to original Enforcement officer Owen Hoare, requesting case to be re-opened in conjunction with planning breach reference no p20/19859/F.
March update

Hi Joanne, I will send the landowner a letter today asking them to action the planning permission within one month or face the possibility of formal enforcement action. I will confirm with you when I have done this. Kind regards, Owen Hoare

April update: The fence has now been reduced to 2m; as the breach has now ceased and the fence is now in line with the granted permission, I will be closing this case.

Cllr PGC has confirmed the reduction in height

Case closed

- 19.5 Cllr SA requested clerk to report Woodside farm, Abson rd as it appears a car scrapyards business is being utilized at this property.
Email sent to Enforcement 16/01/ requesting investigation
Acknowledgement received from Enforcement reference no COM/21/0033/BUS

Chased for update 18/03/2021

'As this is a new case I have yet to fully review the information, due to recently working on a public inquiry. Our officer visited the site and noted the business operations potentially being carried out. However, the aerials of the site show that these activities may have been occurring for some time. Further investigations are needed, including checking the history of the site, which may also involve drafting and issuing a Planning Contravention Notice on the owners. However, as I note that you mention concerns over the business operating without permits, I can also advise to contact our licensing team as they may also be able to investigate your concerns. We will update you with the progress of the investigation when our next steps have been determined.'

- Wick Quarry- Enforcement notice re Breach of condition 9 wheel wash facilities not in use, mud on the roads - PK18/5037/RM
Reference no COM/21/0054/BOC
Chased for update 18/03/2021
Apr update
Closed 19/2/2021 -Wheel washing and road cleansing in operation as CEMP – no breach identified.
Complainant advised via email.

Footpaths

Cllr BD has provided detail from a resident regarding a blocked footpath near Wilton Farm

Cams ref 17162

March update- none recieved

MISC

Cllr CW requested clerk to engage with Spencer Lillistone SGC regarding the state of the road at the top of Naishcombe Hill following recent challenges.

Clerk has emailed Spencer and received a notice to state he has left SGC and to forward all queries to Mike Johnson. Clerk has forwarded our concerns regarding a conversation/site visit and copied in Cllr Reade and Stokes

Response received from Mike Johnson- confirming he has an understanding of the challenges and will be in touch once a plan has been decided upon.

April update

'We have asked for quotations from contractors who specialise in working using roped access to install rock face stabilisation. We should get those quotations back by mid April. Once we appoint the contractor, we will be able to confirm how the top of the rock face can be stabilised and provide timescales for the work. Subject to the availability of the contractor, I hope to be able to get this completed by the end of May.'

4. To Note and confirm Minutes from February ordinary and extraordinary meeting

Confirmed to be a true reflection

Proposed CW

Seconded SA

All in favour 8

Carried

5. Finance

Clerk has drawn up cheques in favour of:

J Bray-Warner Zoom License

Ashfords Solicitors- Ongoing challenges with Common land

Clerk to request CW & DB to sign cheques.

6. To PROVIDE an update regarding Common Land on Chesley Hill and updates from Solicitors

Cllr GG provided an update as to photographs sent to solicitors providing further detail. No further update from solicitors to share at present.

Ongoing agenda item

7. To REVIEW and RESPOND to planning application no P21/01287/NMA 17 St Annes Drive

Clerk had requested Councillors to preview application.

Discussion held

No Objections

8. To CONTINUE discussion regarding a masterplan for projects within Wick and Abson Parish

Wick and Abson masterplan pre-circulated to councillors.

Cllr SF requested identification of common land across the village to be added.

Clerk to add

Ongoing agenda item

9. To PROVIDE progress update regarding potential improvements re parking issues including yellow lines.

Cllr Reade provided clarity regarding the temporary yellow lines which will be installed along High Street & Church Road for a period of 18months, installation is due within 14 days. Cllr Reade is also exploring options alongside SGC for areas of parking especially for visitors to the Nature reserve. All suggestions will be brought to Parish Council for overview.

No further action for Parish Council at present.

10. To REVIEW Wessex Water response to Planning application P21/000712/F Land to rear of Carpenters Arms

Clerk had pre-circulated the response received from Wessex Water in conjunction with agenda item in March

Discussion held

Cllr Reade will make contact with the relevant officer in Wessex Water to gain clarity regarding the map provided by WW and provided PC an update prior to next meeting.

11. To REVIEW and RESPOND to planning application P21/01865/O Land off Abson Road

Clerk had requested Councillors to preview application. Clerk has also updated Councillors with commentary from Pucklechurch Parish Council as they are also consultees.

Discussion held

Objection:

Wick and Abson Parish Council has noted that this application is a resubmission of P19/18252/O however this application does contain some minor amendments. The original application was refused by SGC planning and also again refused on appeal.

We would like it noted that Wick and Abson Parish Council has not been consulted by the applicant as stated in the application.

Wick and Abson Parish Council would like to comment that this application is considered inappropriate within the green belt

The housing needs survey Wick and Abson Parish Council carried out confirmed that there is no requirement for this amount of housing in this area.

Within the application it suggests that the Back Lane will provide suitable pedestrian and cycle access- Wick and Abson disagrees with this assumption. Although Back Lane is a designated PROW, it is not appropriate for wheelchair/pushchair/cycle use given its propensity to become overgrown and muddy: as an ancient green lane it has no paved surface or any lighting. The nature of Back Lane is such, therefore that it will discourage the likelihood of it being seen as a practical route, especially in darkness and in adverse weather conditions which often mean it is neither safe or convenient for regular use by pedestrians or cyclists. The site is not ideally located in relation to the future occupiers having access to a range of travel options other than the private vehicle. For example, immediately outside of the proposed development site there is no safe paved pedestrian footpath access to any local facilities or to the nearest bus stop: the addition of such a footpath could not be physically accommodated along the Abson Road without widening the road or removing hedgerows.

We would like it noted that vehicle access would be a challenge due to the location of the entrance/exit onto a busy highway.

Clerk to add to planning portal

Actioned 08/01/2021

Clerk also advised she had received correspondence from Ian Davey SGC regarding the potential from monies generated from this application to be spent on infrastructure within the parish against S106 regulations.

Discussion held

Proposal by CW to respond to SGC re S106 payments stating that Parish Council wishes to defer commenting on the application and provide any projects until the outcome of the application has been determined.

Clerk to advise Ian Davey SGC

Response sent 08/04/2021

12. To REVIEW and CONFIRM quotation from Maintenance contractor re Brockwell Park

Following inspection by contractor, a quotation has been received for £585.00 to repair the internal mechanisms for the zip wire. The quote covered supply and installation.

Proposal to accept quote PGC

Seconded CW

All in favour 8

Clerk to contact maintenance contractor

Email sent to contractor 08/04/2021- await confirmation as to when work will be carried out

13. To REVIEW locations for future face to face Parish meetings

Clerk provided clarity regarding the requirement to return to face to face meetings. Clerk advised that any venue is required to be COVID compliant.

Cllr KH advised that the village hall will be COVID compliant upon reopening.

Discussion held to potentially hold face to face meetings at the village hall going forwards.

Proposal by CW to start to use Village Hall for face to face meetings.

Seconded GG

All in favour 8

Cllr KH will contact booking officer for village hall to block book second Thursdays of each month

Due to scheduling annual parish meetings, and

14. To REVIEW and RESPOND to Planning application P21/00974/F Park Hotel and Resort

Clerk had requested Councillors to preview application.

Discussion held

No objection

15. To REVIEW and RESPOND to Planning application P21/02134/PDR 26 Mendip View

Clerk had requested Councillors to preview application.

Discussion held

No Objection

16. To NOTE correspondence from:

16.1 South Glos Council planning notifications:

P21/00319/F 5 London Rd, Wick- Approve with conditions

P21/00072/F The Old Vicarage, Wick- Approve with conditions

P21/00376/F Valley View Cottage, Wick- Approve with conditions

16.2 Chair advised she had been advised of tree planting on common land on the junction of Lodge Rd, Holbrook Lane and Chesley Hill. Chair provided context for bringing this to Parish Council's attention.

Discussion held.

Proposal by PGC to write letters to all adjoining properties advising these trees/shrubs will be required to be removed as they have been planted without permission.

Seconded GG

Request for clerk to compose a letter and confirm with Chair/Councillors

16.3 Chair received an email from Ambulance services to photograph all defibs and send details, chair contacted Ambulance service for clarity. Chair provided update and requirements for additional supplies

Clerk has contacted supplier and she has arranged for supplier to visit Defibs alongside Chair on Monday 12th April

16.4 Chair advised that a resident has been in contact who is currently undertaking a 'clear up' of the stream/top of the park. Cllr SF also volunteered as part of the working party and provided further updates.

16.5 Chair has also been in contact with the engineer who is currently in charge of repairs at the top of Naishcombe Hill. Chair provided an update that at the moment the crack in excess of 21inches wide and 4ft deep.

Engineer has confirmed that work is in plan to make the correct repairs. Chair also asked whether the memorial stone could be raised and a new plinth to be set. Engineer has confirmed he will provide a quotation to undertake this activity.

Chair/Clerk await quotation.

16.6 Chair has been advised that the grass verge on junction of Naishcombe Hill and Rock Road and that the heavy vehicles are driving over and eroding the bank/grass verge.

Clerk to contact SGC to request a bus kerb/wooden bollards to be installed.

Email sent to Highways 09/04/2021- await response

17. To RECEIVE short information items and oral updates from members

17.1 PGC advised that the pavement outside no's 18-22 Mendip View are breaking up and require repair as potential trip hazard.

Clerk to report to SGC

Reported to Streetcare 09/04/2021-await reference

17.2 PGC advised he had received comments that the residents at 80 Church Road are using the driveway/front garden to run a car repair/scrap business

Clerk to identify whether correct licenses have been obtained prior to reporting to Enforcement

Enquiry to Dept of Environment and Community Services sent 09/04/2021- await response

17.3 PGC commented that Siston Parish Council has installed various signage along common land stating 'owner by Parish Council' Cllr commented that this may be beneficial to Wick and Abson parish Council to install also.

Clerk to add as agenda in May and also contact Siston PC for supplier/costs.

17.4 KH commented that the adjacent wall in Brockwell park to the footpath is very stark in comparison to the rest of the park and wondered whether Parish Council could 'brighten this up'

Chair advised KH that the wall does not belong to PC however requested clerk to add to May agenda for further discussion

17.5 DB commented that he has been reviewing google earth and has noticed that Linden Lodge is listed as a hospitality business and that there are reviews for bed and breakfast facilities. DB commented that we had not seen a change of use from private to business and requested clerk to report to Enforcement.

17.6 SF advised that there is a dead tree in the footpath which runs behind Milford Avenue. The tree stump is on SGC land and it is leaning towards the garden of 27 Milford Avenue.

Clerk to report

17.7 SF advised that he has received comments regarding the manholes within Brockwell Park. A resident has noted that at times these manholes overflow and debris spills into the park. SF requested clerk to contact Wessex Water and request these manholes be inspected and air tight covers to be added as they are in a childrens play area

Clerk contacted Wessex Water 09/04/2021 and provided detail- reference no 039184913001

17.8 SF commented he has been monitoring activities and the structures within 'the willows' and confirmed at present no action is required from Parish Council

18. To RECEIVE and NOTE matters from members for inclusion in next meeting
Members

Meeting closed at 21.40

Next meeting scheduled -Parishioners Meeting 13th April

AGM to be Scheduled

Next parish meeting to be confirmed once government guidelines have been clarified re face to face meetings, potential date 20th May face to face at the Village Hall.