

Wick and Abson Parish Council
Minutes of the virtual meeting held on 11th February 2021 via Zoom code 597 185 5233
from 7.15pm

Attendees:, Carolyn Williams (CW)- Chair Gaive Golding (GG), Stuart Fowell (SF) ,Bronwen Dyson (BD) Simon Alway (SA) Peter Crew(PGC), Derek Bonas (DB) Malcolm Watson (MW) Cllr Steve Reade ,Clerk Jo Bray-Warner, and 27 members of the public

1.To NOTE apologies and receive/confirm declarations of interest:

Declaration of interest: None

Non attendance : None

1a. Presentation from Kit Stokes- Stokes Morgan re planning on land within Wick and possible development. Mr Kit Stokes provide some clarity regarding land purchased by an independent contractor who is looking to potentially look at creating some housing and possible using the remainder of the land for village purposes.

2 . Public Participation – to RECEIVE and NOTE submission from the public.

Chair requested all comments regarding the planning applications as per agenda.

2.1 Member of the public commented regarding the planning application P21/00116/F Wick Quarry, and the access way through Rock Road and provided context to concerns raised

2.2. Member of the public commented regarding the planning application P21/00116/F Wick Quarry and the amount of noise which may be generated by the development and also the speed of potential traffic along Rock Road.

2.3. Member of public commented regarding the planning application P21/00116/F Wick Quarry and raised concerns regarding the parking, he also commented that all previous applications for planning on Rock Road have been refused due to levels of traffic. He also commented this application will increase traffic even more.

2.5. Member of the public raised a concern regarding planning application P21/00116/F Wick Quarry and the increased traffic along London Rd, member of public suggested the access to the development requires further review.

2.6. Member of the public raised a concern regarding planning application P21/00116/F Wick Quarry and potential parking outside the allocated parking spaces within the development and along neighbouring road. Member of the public also commented regarding increased traffic and made reference to recent accidents.

2.7. Member of the public raised a concern regarding the planning application P21/00116/F Wick Quarry and the increase in traffic across the village.

2.8. Member of the public advised she was positive regarding planning application P21/00116/F Wick Quarry however access to the site does need to be reconsidered.

2.9. Member of public commented that any new development which young children could enjoy would benefit the village

2.10. Member of the public commented that Rock Road is not suitable for any level of increased traffic and he raised a concern regarding the noise levels.

2.11. Member of the public raised a concern as to where the development could lead to in reference to whether the site could expand with further activities and this will cause even further traffic

Representatives for the planning application P21/00116/F Wick Quarry - Mr Simon Liu & Mr Tristan Bawn provided context to all comments raised by members of the public and also provide more detail regarding getting involved with Outreach projects and provide education.

Representative from MJ Church provided further clarity on planning application P21/00116/F Wick Quarry and the plans for future sustainable development for the quarry. He confirmed it is an interim measure and that MJ Church will be developing that stretch of water.

3. To RECEIVE and NOTE a verbal report from the Clerk on activities since the last meeting

Streetcare issues:---

19.3 Cllr GG requested the Wick sign at top of Naishcombe Hill be cleaned.

Email sent to Streetcare 15/01/2021 await ref1562362- chased 02/02/21 for update

SGC Update Case 1562362 has been updated and the cleansing team feel the sign cleaning needs to be carried out by the team that maintain them

Due to this I have re logged the case under 1571627 and an inspector will be out within 10 working days.

19.4 Cllr SF requested the sign from High St to Oldbury Lane to be cleaned

Email sent to Streetcare 15/01/2021 await ref 1562362 chased 02/02/21 for update

Case 1562362 has been updated and the cleansing team feel the sign cleaning needs to be carried out by the team that maintain them

Due to this I have re logged the case under 1571627 and an inspector will be out within 10 working days.

Request from Cllr BD to report Damaged Road Signpost - WICK

The signpost is damaged and sending people in the wrong direction.

It is situated where Barrow Hill meets Oldbury Lane and is close to the start of Coldharbour Lane.

Email sent to Streetcare 16/01/2021 await ref 1562429- Nicola Chidgey confirmed a ranger will review and add signage where appropriate. Update 22 Jan- Ranger has sorted the gate strimmed the path and installed a sign

Request from Cllr CW to report a pothole on the entrance to Naishcombe Hill from A420 just up from the traffic lights.

Reported 02/02/2021 awaiting reference reference no 1571619

Outstanding actions from previous Meeting:

19.2 Cllr PGC has requested whether a disabled space is in situ at 2 Milford Avenue still valid.

Clerk to request an update from Streetcare

Email sent to Streetcare 11/12/20 awaiting update

Reference no 1531974

They are in the process of applying for a Blue Badge as they have 2 disabled children living in the property. Once they have a Blue Badge they will be applying for a disabled bay using the SGC application procedure.

In the circumstances / meantime I have told the resident to carry on using the bay and that I do not intend to have it removed in the interim.

The resident will let me know when they have been granted the Blue Badge, at which stage I will send them the necessary application form.

Details circulated to Councillors

10. To REVIEW the costings and process for introducing Speed Visor signs within the village

Clerk had pre-circulated response from Chris Harris to council providing update re locations/costings.

Discussion held.

Cllr SF requested clerk to contact SGC and request any recent speed data which has been collected by VAS signage positioned within the village

Email sent to Robert Joyce SGC 15/01/21, chased 25/01

Cllr SF requested clerk to investigate the following:

- Ongoing maintenance costs
- Life expectancy of signs
- Request a copy of the full policy document
- Do SGC recommend any other suppliers apart from Solargen

Agenda item In February

Email sent to Chris Harris 15/01 await update

Update received and will be circulated in papers for february

11. To REVIEW ROSPA report and quarterly maintenance report for Brockwell Park and AGREE any actions

Discussion held

Proposal by SF for clerk to engage with installers of BMX track to obtain quote and confirm work to be undertaken

Seconded PGC

All in favour 6.

Carried

Clerk to contact installer

Email sent 14/01/2021

Quotation received and clerk has confirmed work to be schedule by installer

Work completed 09/02/2021

Proposal to contact Greenfields to quote on all medium risk items within report for repair/removal- please can this be itemised. Also undertake all recommendations within quarterly report

Email sent to maintenance contractors 14/01/21- response received with required breakdown

Agenda item in February

14. To REVIEW and AGREE actions for Co-Option

Posted on website Monday 18th January 2021

17. To REVIEW and CONFIRM Localism charges for 2021

Clerk to contact Localism contacts for options regarding possibility of flexible approach to grass cutting

Email sent 15/01/21, chased 25/01, chased 02/02

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19.6 Cllr SA requested clerk to report 2 large kerb stones which have been installed at Lansdown View, Lodge Road- these have been sited on the road edge and are potentially dangerous to motorists.

Email sent to Steve Golding- Streetcare 16/01 to request support await update

Response received following visit by Streetcare supervisor:

Didn't see anything wrong with stones there was some in the gate way but not next to road.

All Planning Reponses sent

Enforcement

- Cllr BD advised that a resident had been in contact to request Enforcement review a sited caravan, next to the garage and in between the houses on London Road. It is difficult to see from the road however easier when it gets dark

COM/20/0594/OD-Update from SGC 18/01/2021

I write to provide a further update regarding the above site and investigation.

As you are hopefully aware the condition of the site has been vastly improved with a number of vehicles being removed from the site. As I explained previously, we had been in correspondence with the owner of the site, they confirmed our requirements had been met and we conducted another unannounced visit just before Christmas finding this to be the case.

With regards to the residential occupation of the site we have also received written confirmation from the occupier stating they are not living at the site, and as explained previously we have been unable to find evidence of this occurring during previous unannounced visits.

Due to the condition of the site now being vastly improved I will close the investigation at this stage as I consider there is no further action to take.

Regards,

Aaron

- 22 Riding Barn Hill re planning application PK17/4343/F

Cllr BD contacted clerk to advise that the landscaping of the property as commented on in the decision letter has as yet not been undertaken.

Reported to Enforcement 20/11/20

Await reference and update COM/20/0887/BOC

Chased 26/01

Update rec'd 01/02

Due to the restrictions in force we were unable to carry out a site visit to investigate your concerns further. However, as we have previously investigated the breach in February of 2020 we had contact details of the owner. During this previous investigation we found that the new dwelling was yet to be occupied and thus no breach occurring as the landscaping details for condition 4 attached to PK17/4383/F were required to be submitted pre-occupation of the new dwelling. Since this new investigation has been raised one of our investigating officers has discussed the issues raised during this investigation with the owner, who states that the new dwelling is now occupied. Our officer also made the owner aware of the requirements of the landscaping condition, which the owner claimed they did not know that details had to be submitted to the Council

for consideration, and that they are now in breach. Due to considering a breach of planning control is occurring the case has been allocated to myself to now take forward.

Since being allocated the case I have checked our systems and noted that no details to discharge the landscaping condition have been submitted to the Council since our officer spoke to the owner. Therefore, I have written to the owner reminding them of the requirements of the condition and stating we require the details required by condition 4 attached to PK17/4383/F to be submitted within one month from today's date for consideration. If we do not receive this information I have highlighted to the owner they would be liable to formal enforcement action.

I will update you further either if we have received the required information for consideration, or after we have determined our next steps with the investigation should we not received the required information within the timeframes stated.

- The Old Vicarage, 85 High St- Resident has contacted clerk to advise that two structures have been erected within the grounds. Clerk has ascertained that one has planning permission for a swimming pool, garage and office however no planning application for the other is visible on the SGC portal. Clerk has reported to Enforcement and awaiting an update

Reported 07/12/20 and updated reference no COM/20/0933/OD
Update received 18/01

Further to the submission of a complaint on the 07th December 2020 regarding an alleged breach of planning control at the address stated above. I wanted to provide you with a written update outlining the actions which have already been taken and how we wish to commence.

After receiving the complaint, our Planning Enforcement Investigating Officer attempted to conduct a site visit at the above address on the 14th December 2020, unfortunately on this occasion, the officer was unable to gain access to the property. The officer had left calling cards for the owner to contact the planning enforcement team, which they have since done. Unfortunately, to date, access has been denied.

As you're aware, the site has recently been subject to an approved planning permission (P19/09083/F), for the erection of 1.no outbuilding to form a swimming pool, garage and office. However, it is considered that the complaint relates to the outbuilding erected to the rear of the existing dwelling house. Our records show that, in 2017 this building was assessed and considered to fall within the allowances of permitted development. However, it is considered that since this time, alterations could have been made and the use changed.

As such, I am currently in the process of arranging site access, post lockdown, in order for me to gather additional information and discuss this development with the landowners. I will update you further with the progress once I have carried out further investigations.

- 19.1 Cllr PGC requested clerk to raise with Enforcement property 40a Mendip View. The resident received retrospective planning for a 2 meter fence however the fence which was erected is in excess of 2.5m. Clerk to report
Email sent to original Enforcement officer Owen Hoare, requesting case to be re-opened in conjunction with planning breach reference no p20/19859/F.
Email sent 15/01/21-
SGC response 09/02/2021

Apologies for this – I have a number of very urgent cases and appeals to deal with at the moment so this has slipped. I fully believe the landowner intends to undertake the work, but I do not have a timescale for this yet.

Kind regards,

Owen

- 19.5 Cllr SA requested clerk to report Woodside farm, Abson rd as it appears a car scrapyards business is being utilized at this property.
Email sent to Enforcement 16/01/ requesting investigation
Acknowledgement received from Enforcement reference no COM/21/0033/BUS
- Wick Quarry- Enforcement notice re Breach of condition 9 wheel wash facilities not in use, mud on the roads - PK18/5037/RM
Reference no COM/21/0054/BOC
- Windyridge-
Request sent to Enforcement to re-open the case due to a notification from a resident another building appears to be in the process of being built.
Awaiting detail from Enforcement
Spoke with Keith Palmer- Enforcement 11/02/2021- he has advised that this could be under permitted development and requests Parish Council provide photographic evidence of a new building.

Footpaths

- Cllr BD has provided detail from a resident regarding a blocked footpath near Wilton Farm, Abson
Reported to PROW 16/01/2021 ref CAMs 17162
- Cllr BD has requested clerk to report to PROW signage at Ketcheshill Farm - Abson Road
Overall the signage is much better. However, there is no recognition/indication of the transition of LWA/35/20 (where a gate has collapsed), becoming LWA/35/10 when it joins the Abson Rd.
It is only when you are a little way along the path (LWA/35/10), past the farmhouse and outbuildings that you are sure you are on the right path.

Ref CAMS 17163

MISC

- Resident has contacted clerk regarding the state of London Rd/contractors lorries from MJ Church. SGC have made contact with MJ Church, resident has confirmed situation has improved.
- Resident has contacted the clerk to advise of a challenge with a tree on Naishcombe Hill (SGC land) Clerk has contacted arboreal officer at SGC to take forward
- Cllr BD has requested a litter pick along Riding Barn Hill
Sent to SGC 04/02 reference no : [1573501](#)
- Cllr CW requested clerk report 2 speed signs which have been knocked off poles along Abson Rd
- Reported ref no 1574749
- Resident has reconnected with clerk regarding the embankment on Riding Barn Hill- he has provided photos where the embankment has slipped onto pavement
- Reported 09/02/2021 ref 1574754

4. To Note and confirm Minutes from January's meeting

Confirmed to be a true reflection

Proposed DB

Seconded SA

All in favour 6

Carried

5. Finance

Clerk has drawn up cheques in favour of:

Clerk to request CW & DB to sign cheques.

- AC Hudd new padlock for cage in park
- SGC Localism
- SGC Litter bin emptying
- SGC Mow park
- Ashfords solicitors Common Land queries
- Trax SJ Repairs to BMX track in Brockwell park as per ROSPA report

6. To PROVIDE an update regarding Common Land on Chesley Hill and updates from Solicitors

Cllr GG provided clarity regarding recent updates including the police incident no due to the damage of the common land and an update from the solicitors.

Clerk has pre-circulated commentary received from solicitor

7. To REVIEW updated response from Highways regarding disabled parking space in Milford Avenue.

Clerk provided clarity regarding a telephone conversation with Chris Harris. Chris has confirmed that he has not received an application for a disabled space as yet however commented that this process can take up to 4 months and will reconnect with resident at the End of April.

Agenda item for May

8. To PROVIDE an update regarding potential improvements re parking issues including yellow lines.

Cllr SF provided an update regarding the survey PC has undertaken along A420. Cllr SF pre-circulated an update as to a summary of responses. 17 responses were positive re yellow lines along the A420, 14 responses were negative and 2 maybes. Comments received re concerns parking over drives/potential parking on Manor Rd, parking on moving the parking elsewhere in village. We received comments re closing the nature reserve.

Cllr Steve Reade suggested PC redefine the area for double yellow lines from the responses received if Parish Council see the need. Decide which residents do not have off street parking and annotate on a plan to Highways. If Parish Council still the need then Cllr Reade can request a full consultation.

Parish Council would like to express gratitude to Cllr Fowell for the work undertaken re survey.

Cllr BD commented that we did only receive 21% positive responses back for proposals for double yellow lines along A420.

Cllr SF commented we did receive a 40% response rate for the survey.

Cllr GG stated that he has tried to report parking challenges along fix my street however this is no longer available. Cllr Steve Reade will follow up.

Next steps Cllr SF to re-map the potential for the yellow lines proposal and bring back to next meeting.

Agenda item for March

9. To REVIEW quotations from maintenance contractors for Brockwell Park

Clerk pre-circulated costs provided by contractors to repair and remove.

Discussion held as to whether repair/remove the trim trail.

Proposal by repair all equipment but not include safety matting CW

Seconded SA

All in favour 6

Abstain from Cllrs GG & PGC

Clerk has emailed Maintenance contractor 12/02/202 to advise

10. To REVIEW planned development of Tracy Park

Cllr Steve Reade provide clarity regarding potential planning applications, however as yet this has not come to PC and will be discussed once the application has been received and an agenda item.

11. To REVIEW SGC responses from SGC re contract and confirm Parish Council Localism charges for 2021

Clerk has been chasing South Gloucestershire Council for revised detail following January's meeting and queries raised by Councillors. Unfortunately clerk has been unable to obtain the clarity required and has confirmed with SGC that W & A PC will defer this decision until revised quotations have been received.

Agenda item for March

12. To REVIEW and RESPONF to planning application P21/00379/PNH 22 St Helens Drive, Wick

Clerk requested Parish Councillors to preview the application prior to the meeting.

Cllr SA provided clarity re application

Discussion held

No Objection

Clerk to advise

13. To REVIEW and RESPOND to planning application P21/00376/F Valley View Cottage, Rock Rd, Wick

Clerk requested Parish Councillors to preview the application prior to the meeting.

Cllr SF provided clarity re application

Discussion held

Clerk to request further information re location plan and request extension

Agenda item in March

14. To REVIEW and RESPOND to planning application P21/00090/NMA Perry House 25A London Road Wick

Clerk requested Parish Councillors to preview the application prior to the meeting.

Cllr DB provided clarity re application

Discussion held

No Objection

Clerk to advise

15. To REVIEW and RESPOND to planning application P21/00072/F The Old Vicarage, High St, Wick

Clerk requested Parish Councillors to preview the application prior to the meeting.

Chair CW provided further clarity re application.

Discussion held.

Object :

Out of proposition to existing structures

Inappropriate backlot development

Clerk to advise

16. To REVIEW and AGREE SGC proposals for maintenance at Brockwell park

Clerk had pre-circulated charges received for 2021 from SGC.

Discussion held

Proposal by CW Parish Council accept the contract from SGC

Seconded GG

All in favour 8

Clerk to advise and remind SGC of their obligation to replace any damaged trees due to work undertaken by their operatives.

Email sent to Gary Meddick 12/02/2021

17. To REVIEW and RESPOND to planning application P21/00116/F Wick Quarry

Clerk has requested Councillors to preview the application prior to meeting.

Discussion held with reference to all public participation.

Object:

At this stage Wick and Abson Parish Council in principle are not against the idea of the activity centre however we have concerns about the proposed access routes and parking given the high volume of traffic which will traverse the single track roads to and from the site and its impact on local residents and the parish in general. We also have concerns about the position of the car park on a ridge above a valley adjoining an area of Cotswold Natural beauty.

Please can we request this application be included on the circulated schedule.

Clerk to advise

18. To REVIEW and RESPOND to planning application P21/00302/F Land adjoining Court Lane

Clerk has requested Councillors to preview the application to meeting.

Discussion held

Object:

Wick and Abson Parish wish to object to inappropriate development against a building of historical importance

19. To REVIEW the costings and process for introducing Speed Visor signs within the village

Further to January's meeting Councillors requested further clarity from Highways at SGC- Clerk has pre-circulated the updates prior to meeting.

Discussion held

Cllr SA provided context to further application.

Cllr GG requested PC to defer this agenda to March to ensure all councillor have the relevant information.

20. To REVIEW and RESPOND to Consultation re Family Group Conference Service

Clerk had pre-circulated summary provided by Clerks assistant David Wiltshire

Discussion held

Noted.

Confirmation sent to Consultations@SGC 12/02/2021

Clerk to advise

21. To NOTE correspondence from:

21.1. Correspondence received from a resident concerning parking issues on Naishcombe Hill

Chair CW provided further context following conversation with resident.

Cllr GG suggested resident contact police to advise re line of sight obstruction.

Chair CW will revert to resident.

Clerk to contact Community Tree group to see if they have any further trees available to plant.-looking at possibly requesting planting a further 10.

Email sent 12/02/21

22.2 Notifications received from South Gloucestershire Planning:

- 68 Naishcombe Hill, Wick- Erection of single storey side extension- Refusal
- Briar Cottage, Court Lane, Wick – Erection of single storey side extension- Approve with Conditions

22.3 Correspondence received from Wick Sports Ground advising damage has been caused to the pitches. Parish Council have noted comments.

22. To RECEIVE short information items and oral updates from members

22.1 Cllr SA advised that a further planning application has been received for 5 London Rd which PC has not been advised of by SGC. Cllr SA provided clarity regarding application.

22.2 Cllr SF commented that a horse has been in Brockwell park, it appears to be entering via the garages and has noted there is no signage.

Clerk to request maintenance contractor for a 'no horse sign'

Email sent to contractor 12/02/2021

22.3 Cllr SF commented regarding the hedge cutting in Brockwell park as to how short these have been cut back.

22.4 Cllr GG commented he had circulated correspondence regarding grass verge on a biodiversity level. Cllr GG has spoken with John Morris Open Spaces in SGC to review grass verge cutting across South Gloucestershire.

22.5 Cllr CW commented that a pothole has emerged 47 Naishcombe Hill in the middle of the road.

22.6 Cllr CW provided an update regarding the work at the top of Naishcombe Hill. Cllr CW requested it minuted that she still has grave concerns regarding the fence and road in Naishcombe Hill and has raised these concerns with Spencer Lillistone at SGC.

22.7 Cllr CW stated she had received a call from the local vicar at St Barts to say that 2 of the spotlights have been stolen.

23. To RECEIVE and NOTE matters from members for inclusion in next meeting

Meeting closed at

Next meeting scheduled 11th March 2021