

Wick and Abson Parish Council
Minutes of the virtual meeting held on 8th July 2021 at The Village Hall 7.15pm

Attendees:, Carolyn Williams (CW)- Chair, Gaive Golding (GG), ,Bronwen Dyson (BD) Simon Alway (SADerek Bonas (DB) Malcolm Watson (MW), Keith Hollister (KH), Cllr Steve Reade ,Clerk Jo Bray-Warner, and 4 members of the public

1.To NOTE apologies and receive/confirm declarations of interest:

Stuart Fowell (SF)

Peter Crew(PGC),

Declaration of interest: None

1a. Presentation by David Tibbatts (SGC) regarding the commons connection project.

David attended the meeting and provided Parish Council and public an overview of the strategy for the project. He advised of the aims of the projects and the support he can potentially provide Parish Council regarding common land within the village.

Chair thanked David for his attendance and advised PC look forward to working with him in the future.

2 . Public Participation – to RECEIVE and NOTE submission from the public.

2.1 A representative from Cotswold Wardens provided an update on all the work the wardens have been undertaking in recent months these include installing new kissing gates near the Sports Ground, and planting new hedgerows and repairing stiles across the village.

Chair thanked representative for his attendance and also wished to pass on thanks to all wardens. She also updated the rep with a few issues with footpaths and the rep confirmed he would take these forward.

2.2 Member of the public advised that the footpath which runs from Boyd Close to Naishcombe Hill and the footpath which runs from Court View to the rear of The Carpenters Arms requires clearing.

Clerk to engage with Public Rights of Way

Reported 08/07/21

2.3 Member of the public requested the hedge by the railings/bus stop on the High Street by the school be cut back- this is Streetcare responsibility. He also requested PC send a hedge cutting letter to 3 Willow Close.

Clerk to undertake actions

Reported to Streetcare 08/07/21

2.4 Member of the public requested that the steps at the rear of Boyd Close Community Centre have the edging repainted in white as this has now eroded away and requires replacing.

Clerk to contact Bromford

2.5 Member of the public asked PC whether they would consider replacing the current surface on the BMX track in Brockwell Park with tarmac.

Chair requested this to be added to agenda in September.

3. To RECEIVE and NOTE a verbal report from the Clerk on activities since the last meeting

Streetcare issues:---

- 5. Cllr CW reported a number of potholes on the junction of Naishcombe Hill and Milford Avenue

reference 1613904

SGC confirmed 07/07 completed

- Cllr BD requested road signs on the junction of Oldbury Lane, Barrow Hill and Coldharbour Lane to be cleaned/repainted

Reported to Streetcare 05/05/21 reference- superseded by discussion with Cllrs BD & KH with SGC supervisor

- Turning 50mph sign round kirona 291536
- London road replace one give sign kirona 291547

- Remark road markings junction with Cann Lane kirona 291551
- ticket to remark lines homeapple hill junction with Cann Lane kirona 291551
- The 50mph just past the garage near London road which has turned round kirona 291536
- Replace sign give way sign on London road opposite bath road kirona 291547

17.7 Cllr DB requested clerk report breakouts on the road on Chesley Hill from property Briarwood to New House Farm

Clerk to report-reported 20/05/21 reference 1644062

SGC update 07/07-*The inspector did not see any defects which met criteria at this time so it has been closed down.*

23.6 Cllr SA advised that a third of the potholes in Lodge rd had been filled however the remaining potholes have not been touched. Cllr SA requested an inspection of the road and the outstanding potholes attended to.

Clerk to advise Streetcare

Reported 10/06/21 Reference 1656970

SGC update 07/07-completed

23.2 Cllr PGC advised that there is a large pothole on Abson rd approx. 50 meters from Abson Stables on the southbound side

Clerk to report

Reported 10/06/21reference 1656977

SGC Update 07/07 *There has been an issue with the case and it has not gone through correctly, so I do apologise but if you could let us know the exact location again we can get someone out as soon as possible to investigate.*

- Request a road inspection of Bath Road, from the junction on the A420 and along approx 2 miles, the road surface is breaking up severely and requires urgent attention.

Reported 10/06/21 reported 1662542

SGC update 07/07 *Inspection carried out - Passed to Asset team for further inspection for possible schedule and to pothole team to fill around gullies.*

- 2.1 Member of the public advised the streetlight in The Crescent (previously reported in May) has not been fixed. Following conversation between member of the public and clerk it was identified that the light in question is under Bromford maintenance.

Clerk to request via Bromford- Call placed to Bromford 11/06/21 reference no40489274

- Cllr CW advised that At the junction of the A420 and Cann Lane the 'No Entry' sign has been 'flattened' by someone.

Reference no 1653975

SGC update 07/07 -completed

- Cllr CW has requested new road signage for Court View.
Reference no.

Outstanding actions from previous Meeting

17.7 SF advised that he has received comments regarding the manholes within Brockwell Park. A resident has noted that at times these manholes overflow and debris spills into the park. SF requested clerk to contact Wessex Water and request these manholes be inspected and air tight covers to be added as they are in a childrens play area

Clerk contacted Wessex Water 09/04/2021 and provided detail- reference no 039184913001

Confirmation from Wessex Water received 12/04/2021 that this will be actioned and the target date for completion is 16th April 2021

Cllr SF advised that only one manhole cover has been changed. Reconnected with WW New refer 039275925001 raised- inspection should take place 30/04/2021 await update

Clerk contacted Wessex Water again 07/05/2021 who advised it has been closed again. Re-raised and have asked WW to contact Cllr SF to attend on site to provide the evidence of the problems new ref 039293571001

Cllr SF met Nick from Wessex Water in the park at 9:25 and showed him the manhole cover. It is sewage. The chamber is too shallow. Nick cleaned up the mess and is reporting it to his supervisor. There are 2 options: 1. Build it up with a couple more brick courses and add a capping cover, or 2. Just add a capping cover. His supervisor will decide.

Called Wessex Water 11/06/21 08.37am and re-reported the debris and no change to lid. Visit to be scheduled within 48hours new ref 039420116001

Called Wessex Water 28/06/21 who advised no debris was visible on any manhole cover and new cover is on order awaiting clarity re timescales

18. To REVIEW Request from South Gloucestershire Council re naming of road

Clerk had pre-circulated request from SGC to review and confirm the naming of the new road by the Carpenters Arms.

Parish Council do not accept the requested name 'Carpenters Close' and a proposal to name it Bridge Close as the Carpenters Arms was previously a public house called The Bridge.

Email sent to Lynne Jonas SGC 10/06/21 advising rejection of proposed name and providing clarity re new name

22.3 Cllr PGC provided an update as to quotation to remove the trees on Chesley Hill as per May's discussion. The quote received was for £150.00 plus VAT

Proposal by CW to accept quote

Seconded SF

All in favour 9

Clerk to advise contractor- email sent to contractor 10/06/21 CC Cllr PGC confirming quotation

8. To REVIEW locations of current planters in the village with a view to locating more

Chair provided context to agenda item following feedback and requests from residents.

Chair commented planters have been requested at the following locations:

- Triangle of land on Court Road
- Green space in The Crescent
- End of Boyd Close on green space
- Outside shops in Milford Avenue- 2 planters
- Near 21 Milford Avenue

Proposal by CW to liaise with SGC and undertake a walkabout to review feasibility of locations.

Seconded SF

All in favour 9

Clerk to engage with Lee Hayward to take forward and set up a walkabout in village.

Email sent to Lee Hayward 10/06/2021- await response to set up walkabout- chased 20/06/21

Set up with Cllr CW 28/06/21- agenda item in July

9. To REVIEW request from Wick Sports Ground regarding a water supply

Cllr KH provided context to the request from Wick Sports Ground (WSG) . WSG have been requested by their new neighbour to install a sub meter on Sports Ground supply to enable neighbour to water their pigs.

WSG requested PC confirmation as to installation.

Discussion held

Wick and Abson Parish Council refuse permission to install a sub meter to the water supply at WSG

Clerk to advise WSG

Email sent to WSG (cc Cllr KH) 10/06/2021

10. To REVIEW PT 6929 temporary order for double yellow lines A420 providing update to South Glos Council

Cllr S Reade provided context to agenda item. When the double yellow lines were installed along the High Street to help alleviate challenges with parking to the Nature reserve this was undertaken on a temporary order and SGC have requested PC to confirm whether we wish this to be made permanent via a full Consultation.

Discussion held

Proposal by CW to confirm to SGC PC request to take forward full consultation for permanent double yellow lines installation

Seconded DB

All in favour 9

Clerk to advise Chris Harris/Marc Cashmore and copy in Cllr Reade

Email sent 10/06/2021 await details of timescales for consultation

23.10 Cllr CW Requested that following the work undertaken on Riding Barn Hill re cutting back trees etc, PC to request the work to be undertaken on the other side of the road and along Homeapple Hill

Clerk to contact Lee Hayward and Marcus Gill and request this to be actioned

Email sent to Lee & Marcus 11/06- response rec'd advising a request would be added to schedule to send the 'mobile' cleaning unit to try and clear up some more however Streetcare have undertaken as much as they can

23.5 Cllr BD requested clerk contact Gail Boyle from Pucklechurch PC to undertake a training session re planning

Clerk to contact Gail Boyle

Email sent to Gail 11/06/21 await update-response received training being arranged

13. To CONSIDER a complaint to South Gloucestershire Enforcement

Cllr BD provided context as to agenda item. She advised that recent interaction with Enforcement have been frustrating and not resulted in action being taken and requested PC to write a letter of complaint.

Discussion held.

Decision to contact Robert Walsh Head of Enforcement and provide details whereby Enforcement have not followed up

Email sent to Robert Walsh (cc Steve Reade) 11/06/21- chased 20/06/21

Response rec'd 20/06/21 advising this would be looked into a response sent in due course

Enforcement

Chased all Enforcement for responses 25th April and 6th May

- 22 Riding Barn Hill re planning application PK17/4343/F

Cllr BD contacted clerk to advise that the landscaping of the property as commented on in the decision letter has as yet not been undertaken.

Await reference and update COM/20/0887/BOC

Update provided 05/07/21

The complaint is of a breach of a landscaping condition attached to a granted Planning Permission with grass verges not having been reinstated as required. A site visit was carried out on 26 April 2021.

On 4 June 2021 the Parish Council was informed that Planning Enforcement were awaiting submission for an application for discharge of conditions from the Planning Permission, for work that had to be carried out before the verges could be reinstated, and which would include a landscaping plan.

On 24 June an update was sent to the Parish Council to inform them that the formal request to discharge these Conditions had been received; that Planning Enforcement would have to await the decision on that application; and that the Parish Council would be updated further once that was completed.

- The Old Vicarage, 85 High St- Resident has contacted clerk to advise that two structures have been erected within the grounds. Clerk has ascertained that one has planning permission for a swimming pool, garage and office however no planning application for the other is visible on the SGC portal. Clerk has reported to Enforcement and awaiting an update

Reported 07/12/20 and updated reference no COM/20/0933/OD

Update provided 05/07/21

The Parish Council was informed 12 January 2021 that the site has recently been subject to an approved planning permission (P19/09083/F), for the erection of an outbuilding to form a swimming pool, garage and office. However the complaint is believed to relate to the outbuilding erected to the rear of the existing dwelling house. That building was assessed following a previous complaint in 2017 and found to fall within the allowances of permitted development. Alterations could have been made and the use changed since then and so the council will look to gather additional information and discuss this development with the landowners once lockdown eased and it is permitted to do so.

The case officer said he would update the Parish Council once that further investigation had been carried out. A site visit was carried out on 14 March 2021 but the officer was unable to gain access with the restrictions in place at that time. We are now permitted to use powers to go onto sites and are working through the backlog of those on a prioritised basis. As soon as the status of the outbuilding is determined the case officer will be in touch to let the Parish Council know the results.

- 19.5 Cllr SA requested clerk to report Woodside farm, Abson rd as it appears a car scrapyards business is being utilized at this property.

Email sent to Enforcement 16/01/ requesting investigation

Acknowledgement received from Enforcement reference no COM/21/0033/BUS

Update 05/07/21

The complaint is that a scrapyards business is being run from the property. The Parish Council was informed on 29 March 2021 that further information was required as part of the investigation and a Planning Contravention Notice was being drafted to gather this. The Parish Council will be updated once a response to the PCN has been received and a conclusion drawn.

- Notification received that the property The Rosary, Chesley Hill has an unauthorised residential planning use of an outbuilding. After review of the SGC planning portal under reference no PK16/3145/CLP and the application for a Certificate of Lawfulness Proposed for erection of single storey detached building to form swimming pool and garage ancillary to main dwelling house. Photographic evidence has been provided to the PC which indicates this dwelling is being used for residential purposes. Clerk has requested a case be raised by Enforcement- await reference ref COM/21/0306/OD

Update from SGC received 05/07/21

The Parish Council was informed on 25 May 2021 that a Planning Contravention Notice was to be issued to gather information needed for the investigation and that Planning Enforcement would contact the Parish Council once it had determined its next steps after the PCN response was received. This remains the case. The PCN has been issued, but as yet no response has been received. The Parish Council will be updated once a response has been received and a conclusion drawn.

- Cllr PGC advised that in conjunction with Planning application P19/7800/F Carpenters Arms that a condition of the works included no resident residing in the 'pub' part until planning decision confirmed. After review of planning applications Clerk unable to locate condition Cllr PGC has reference and requested Cllr PGC to provide further clarity
Cllr GG has provided the relevant details to report to Enforcement and clerk has reported 23/05/2021- awaiting reference
The complaint was received on 26 May 2021 and a site visit carried out 10 June. This confirmed that the dwelling is being occupied, though the landowner has argued it has been essential for site security. The investigation has been allocated to a case officer and he's going through the details – you should get a response within a week.

Footpaths

Cllr BD has provided detail from a resident regarding a blocked footpath near Wilton Farm

Cams ref 17162

March update- none received

Cllr BD requested the following be reported to PROW

During the winter months we have challenges with run offs from muck heaps which are too near a footpath as some never dry out completely. The problem has existed for years but would like this tackled to try and alleviate the challenges next winter.

The locations are as follows:

Where footpath LWA/6/10 meets PSN/33/20 off Lodge Rd. ref CAMS17272

Is along footpath PBN/26/20 in the neighbourhood of Highfield Pk.Fm and Cann Farm Ref . CAMS17273

We also have footpath no. PBN/26/20 which is ignored by the landowner who does not acknowledge the fact that the path should cross his field and we are hopeful you could contact landowner to advise of responsibilities.

PROW will contact landowner

SGC update for all of the above 27/04/2021

These issues haven't been resolved as yet.

We have been working with only one officer covering South Gloucestershire for the last couple of months so dangerous or potentially dangerous issues have taken precedence.

We do now have a new officer who will hopefully be in post within a month to take on more of the issues coming in and will be able to respond back on this.

Cllr KH has reported a bridge which is on the junction of 4 footpaths at the end of Court Lane the footpath turns right, and 50 yards further there is a stile. Turning right over bridge and the left hand side of bridge the wall has partly come down. The footpaths are LWA/44/10:LWA/44/20:LWA/45/10:LWA/46/10

CAMS ref logged reference CAMS17344 and the stile CAMS14193

MISC

Carpenters Arms- drainage- Cllr Reade has arranged for the sewers to be cameraed around the Carpenters to track the missing link. Also he has asked for any cross connections to be identified. The blue dotted line on the plan supplied by Wessex Water by the Carpenters is a private storm drain. I therefore expect its Streetcare's responsibility. Once I get the camera report, I will contact Streetcare.

Cllr SF requested clerk to send hedge encroachment letters to be sent to the following:

18 Milford Avenue

20 Milford Avenue

4 Milford Avenue

29 Naishcombe Hill

Sent 22/06/2021

4. To Note and confirm Minutes from June's meeting

Confirmed to be a true reflection

Proposed CW

Seconded DB

All in favour7

Carried

5. Finance

Clerk has drawn up cheques in favour of:

SGC Mow Park £394.45

SGC Bin emptying £45.11

Ashfords Solicitors- common land £1044.60

Wick Village Hall £54.00 & £27.00

Clerk to request CW & DB to sign cheques.

6. To PROVIDE an update regarding Common Land on Chesley Hill and updates from Solicitors

Clerk advised Council that the solicitor has acknowledged receipt of information regarding the proposed planning application. The Solicitor has advised they have sent a further letter to the recipients solicitor and are awaiting an update.

This is an ongoing agenda item

7. To CONTINUE discussion regarding a masterplan for projects within Wick and Abson Parish Council

Clerk had pre-circulated the PC masterplan and requested members to advise of any further entries.

None received

This is an ongoing agenda item

8. To REVIEW and RESPOND to Consultation for Joint Health and Wellbeing Strategy 2021-25

Clerk had pre-circulated summary completed by Assistant to Clerk D Wiltshire.

Discussion held.

Confirmation from Parish Council that we support the strategy as annotated in the Consultation

Clerk to advise SGC

9. To REVIEW locations and costs to install signage along common land

Chair provided an update regarding potential suppliers of signage, however from the enquiries she made none of the options were suitable.

Cllr GG confirmed he would make contact with John Morris from SGC and see if John had any contacts.

Item to be re-agenda'd when advised by Cllr GG

10. To REVIEW and RESPOND to Consultation re Greener Places Strategy

Clerk had pre-circulated summary completed by Assistant to Clerk D Wiltshire.

Discussion held.

Confirmation from Parish Council that we support the strategy as annotated in the Consultation

Clerk to advise SGC

11. To PROVIDE an update re additional planters within the village

Chair advised PC she had undertaken a walkabout with Lee Hayward (SGC) regarding the installation of further planters at the following locations:

- 2 outside shops in Milford Avenue
- 1 on triangle of green in Milford Avenue
- End of Boyd Close
- Triangle of land on Court Rd.

Chair confirmed Lee was happy with locations and he would look to order the planters with a view of installing late Sept/early Oct.

Chair requested this to be an agenda item in September

12. To REVIEW and RESPOND to Planning application P21/03184/F Land at Chesley Hill

Clerk had requested members to overview the planning application prior to the meeting.

Discussion held.

This application relates to our current involvement with solicitors as the access to this proposed application is across common land.

Object

Wick and Abson Parish Council wish to object to this application as we currently have solicitors involved in the legality of the access to the site. The access described in the planning application is across Common land which is owned by the Parish Council and Parish Council have not provided permission or access rights to cross the common

land. Please can we request this is also called in on the circulated schedule once the officer has undertaken their deliberations.

13. To REVIEW and RESPOND to Planning application P21/04523/PNH 29 Parkers Avenue

Clerk had requested members to overview the planning application prior to the meeting.

Discussion held.

No Objection

14. To REVIEW and RESPOND to Planning application P21/04549/PNH The Close Manor Rd

Clerk had requested members to overview the planning application prior to the meeting.

Discussion held.

No objection

15. To REVIEW and RESPOND to Planning application P21/04476/CLE The Croft, Bath Road, Wick

Clerk had requested members to overview the planning application prior to the meeting.

Discussion held.

No objection

16. To REVIEW and RESPOND to Donation request for Wick Football Club

Clerk had pre-circulated donation request and quotation to members.

Discussion held.

Parish Council would like to invite Wick Football Club to discuss the application at our Septembers meeting to review the request and confirm a number of points and review future plans.

Clerk to invite Football Club

17. To NOTE correspondence from:

17.1 Planning notification P21/03869/PNH 70 Milford Avenue- Prior approval not required

17.2 Planning application P21/00974/F& P21/00975/LB Park Hotel & Resort-Approve with conditions

17.3 Notification of planning application no P21/00302/F Land adjoining Court Lane.

Clerk had requested members to overview the application

Discussion held.

Object

Wick and Abson Parish wish to object to inappropriate development against a building of historical importance

18. To RECEIVE short information items and oral updates from members

18.1 Cllr KH advised PC he had received an anonymous call regarding someone pumping water from the brook in London road and wished this to be minuted.

18.2 Cllr GG advised that the quarry is still currently pumping water within the nature reserve

18.3 Cllr GG advised PC that it had been commented in 'the week in' that a giant sawfly had been discovered in the nature reserve which is a rare occurrence.

Cllrs CW & Db left the meeting due to prior engagement

Cllr MW took over as Chair

18.4 Cllr S Reade provided PC and public an update following a meeting with the quarry owners.

19. To RECEIVE and NOTE matters from members for inclusion in next meeting

None

Meeting closed at 21:15